

NRHS RAILWAY HERITAGE GRANTS
Grant Application Form
2020

GENERAL INFORMATION

Name of applying organization _____

Address _____

Website Link _____

Employer Identification Number (EIN) _____

Name of Application Preparer _____ Title _____

Is the Applicant an NRHS Chapter? _____ Chapter Name_ If the Applicant is not an NRHS Chapter, does the project have the support of an NRHS Chapter? _____

* If "Yes" for support, attach a letter of endorsement from that Chapter.

Daytime Telephone _____ Evening Telephone _____

Fax Number _____ E-mail Address _____

Grant Amount Requested \$ _____

PLEASE NOTE: If the space provided after each question is not adequate for your entire answer, please feel free to attach additional pages to the application. Please include a reference to the corresponding question on the additional pages.

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A.

1. Describe the project, or component thereof, which will be completed within two years with the assistance of an NRHS grant.

2. Give a concise history of the item(s) or artifact(s) which is (or are) the subject of your Application and explain its historical importance. As per the Instructions (see item 4), attach relevant photos, diagrams and documents.

3. The ownership status of any building or artifact (rolling stock or other equipment) for which a grant is being sought should be specified.

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4. If the project for which a grant is requested is part of a larger project, briefly describe the scope of the larger project and the place of the specific project for which a grant is requested.

B. Costs and Budget of the project, or component thereof, which is the subject of your application.

1. The cost of materials and the cost of paid labor (excluding salaried staff).

2. The specific use of NRHS grant funds totaling the amount of the grant being sought. The grant fund shall not be used for reimbursement of the labor expense of salaried employees.

3. If the project, or component thereof, for which a grant is requested is part of a larger project, separately show the cost and budget, and execution schedule proposed, for the larger project.

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C. Provide a summary of the execution schedule of the work to be funded with the NRHS grant.

D. Set forth the amount of funds currently raised for the project, or component thereof, for which the NRHS grant is requested:

E. (a) Set forth the amount of additional funds to be raised (not including the amount of the requested grant) to complete the project, or component thereof, for which the NRHS grant is requested and how such funds (including match contributions) will be raised and (b) if the project or component for which a grant is requested is part of a larger project, the amount of additional funds needed to complete the overall project and how the applying organization plans to raise the additional funds:

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F. Matching Funds:

Provide a breakdown of the matching contributions. For in-kind match purposes, materials donated to a grant recipient shall be valued at retail price. For in-kind match purposes, volunteer labor, directly and specifically devoted to work on the project, or component thereof, for which a grant is requested, shall be valued at \$15 per hour. The cash portion of the match shall equal at least one half of the NRHS grant request. The cash portion of the match may include contract labor paid by the grant recipient (excluding the grant funds) and materials purchased by the grant recipient (excluding grant funds).

G. How will the restored asset be maintained in good condition and that maintenance be funded?

H. Will receiving funds from NRHS result in the project receiving additional funding or support that it would not otherwise have available to it? If so, what is the nature of that support, from what source and how much?

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I. Is this project expected to generate revenue, and if so, approximately how much?

J. List other applications that have been submitted, are pending, or are to be submitted to fund this project.

K. List all grants received by applying organization from the NRHS within the last five years, including dollar amounts and projects. If the applying organization received previous grants from the NRHS, for each grant, state whether a final or interim report was submitted.

L. Describe the applying organization's membership, its size and geographic area served:

1. Indicate how many members are active.

2. Indicate how many people are expected to work on this project.

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3. If the applying organization or group is not an NRHS Chapter, indicate if there are any close affiliations with any NRHS Chapters and estimate how many of the members are also NRHS members.

4. Does the project have the support of one or more NRHS Chapters? If yes, attach letters of endorsement from those Chapters. _____ YES _____ NO

M. Provide a detailed statement of all the applying organization's revenues and expenditures, by category, for the most recent fiscal year.

N. Is the applicant organization a Non-Profit organization? _____ YES _____ NO

O. Does the organization have Federal Tax Exemption Status under Section 501(c) (3) of the Internal Revenue Code? _____ YES _____ NO

Attach a copy of the IRS determination letter or a copy of the organization's most recent IRS Form 990 or 990-e filing.

If the applicant does not have 501(c)(3) status:

Do you have an acceptable fiscal sponsor YES NO

Specify the fiscal sponsor _____

Applicants who do not have 501(c)3 status and who cannot reasonably find a fiscal sponsor should state why that is the case.

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P. Provide a description of your plan for public acknowledgment of NRHS financial support of your project including, but not limited to, annual reports, exhibits, plaques, newsletters, magazines, promotional material, social media and news media outlets. Please identify local print and/or electronic news media outlets to which you will undertake to prepare and send a press release that includes an acknowledgement of NRHS financial support for the project.

Q. Explain why your project will engage multiple communities, individuals, institutions, and the like in railroad history and/or preservation.

----- COMPLETED

APPLICATIONS IN PDF FORMAT MUST BE ELECTRONICALLY RECEIVED NO LATER THAN 5 PM PST (8 PM EST) on January 31, 2020.

Print name of President or Executive Director _____

Print title of President or Executive Director _____

Signature of President or Executive Director _____

Application date -----

Sent electronically to grants@nrhs.com: Date and time _____ By: _____
(End)

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